

WILDLIFE CORRIDOR CONSERVATION AUTHORITY

570 WEST AVENUE 26, SUITE 100, LOS ANGELES, CALIFORNIA 90065

TELEPHONE: (310) 589-3230

FAX: (310) 589-2408

MEMORANDUM

Date: August 14, 2013

To: The Governing Board Members

From:  Joseph T. Edmiston, FAICP, ASLA (Hon), Executive Officer

Subject: **Agenda Item IX(b): Consideration of resolution adopting budget for Fiscal Year 2013-2014.**

Staff Recommendation: That the Governing Board adopt the attached resolution adopting budget for Fiscal Year 2013-2014.

Background: Typically the Wildlife Corridor Conservation Authority (WCCA) budget totals \$3,000. Mountains Recreation and Conservation Authority (MRCA) staff consistently spend much more than \$3,000 per year to run WCCA. The MRCA generally bills the City of Whittier \$3,000 annually for WCCA expenses. MRCA can only bill \$3,000, because that is the total amount available that can be reimbursed from WCCA member dues.

In Fiscal Year (FY) 2011-2012 and FY 2012-2013, the estimated and actual amounts for several of the subcategories in the budget did not match. For example, MRCA staff estimated \$150 for travel for FY 2012-2013. However, there were no in-person meetings requiring driving, thus no mileage reimbursements. (There were two teleconference meetings rather than the regularly scheduled six in-person meetings per year. There is a small mileage charge in the FY 2012-2013 billing due to a carry-over expense from FY 2011-2012.) Based on staff's past experience, staff anticipates that the City will only reimburse for expenses that meet or exceed *each of the estimated subcategories*, even if staff shows that much more than \$3,000 was spent in total. The City will likely not reimburse the MRCA for the additional staff time (with cost allocation) and expenses that were spent (beyond that shown on the estimated budget).

The attached FY 2013-2014 budget is for an amount greater than \$3,000 to recoup the amount that MRCA will likely not get reimbursed for in FY 2012-2013. Staff proposes to incorporate this discrepancy into the budget for FY 2013-2014 and to bill slightly more than \$3,000 for FY 2013-2014.